

Meeting Title	Board of Directors		
Date	10 November 2022	Agenda item	Bo.11.22.6

Report from the Chairman

Presented by	Dr Maxwell Mclean, Chairman		
Author	Jacqui Maurice, Head of Corporate Governance		
Lead Director	Dr Maxwell Mclean, Chairman		
Purpose of the paper	The report provides an update on activity and engagement involving the Council of Governors and Membership since the previous report provided to the Board in September 2022.		
Key control	N/A		
Action required	To note		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	

Situation

1. Council of Governors meeting held 20 October 2022

Our last meeting was held virtually. The recording of the meeting is available [here](#). Key items considered by the Council were:

- The report from the External Auditor, Deloitte LLP, on the Annual Report and Accounts 2021/22
- The progress report on the delivery of the Foundation Trust Membership Plan
- The report on the items considered at the last meeting of the Governors Nominations & Remuneration Committee (NRC) held on 10 October 2022
- A report from myself on the outcomes of the NED Appraisals Process.

At the closed meeting two items were considered:

- The search now underway for a Non-Executive Director to represent the School of Medicine, Leeds University following the resignation of Professor Janet Hirst effective from the end of January 2023. *As a reminder this nomination will be made by the School of Medicine and the role of the Council is to approve the nomination once a recommendation has been presented by the Governors NRC.*
- The Council also considered a comprehensive report on the NED/Chair Remuneration and approved the recommendation presented by the NRC to maintain the current levels of remuneration until updated guidance is published by NHS England, expected by the end of 2022/23.

The minutes from the open meeting will be available at the Council of Governors meeting on 26 January 2023.

2. Governor Elections Update

Nominations to the Council closed on 17 October 2022. I am pleased to advise that the formal statement of the nominated candidates is available at Appendix 1.

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In summary; the following three candidates have been re-elected unopposed.

- Mark Chambers, Patient Governor (Out of Bradford)



- Ruth Wood, Staff Governor (Admin & Clerical, Estates and Facilities and Additional Clinical Services)



- Helen Wilson, Staff Governor (Allied Health Professionals and Scientists)



Elections will be held in three of our public membership constituencies.

- Bradford West
- Bradford South
- Shipley

The voting packs will be despatched on Tuesday 8 November and the elections will close on Thursday 1 December. The results will be declared on Friday 2 December (subject to postal strikes).

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3. Governor Resignation

It is with regret that Kathryn Simons-Porter has tendered her resignation as a Public Governor for Bradford East due to the conflicting demands of her work.



In line with our Constitution we are able to fill the seat for the remainder of the term with the next highest polling candidate from that election. Kathryn Simons-Porter was elected in May 2022. Once the requisite checks are complete for the next highest polling candidate an announcement will be made.

4. Annual General Meeting (AGM) / Annual Members Meeting (AMM) 2022

Our Annual General Meeting took place on Monday 31 October 2022 from 5pm to 7pm in the Sovereign Lecture Theatre here at Bradford Royal Infirmary. Our first face to face event in two years was well attended and the informal feedback received to date has been excellent.



The event included a combination of videos and presentations and was recorded. The recording will be available on-line shortly. There is a special page to cover the event on the website [here](#), where you are able to access plenty of supporting materials. Please do share the link with your contacts and networks.

5. Quality Account Improvement Priorities

We have two sessions coming up to support engagement with Governors on the Trust's Quality Account Improvement Priorities. The first session will take place on Thursday 1 December. This session will provide Governors with an update on progress with regard to the improvement priorities set for 2022/23. The second session is scheduled for Thursday 23 February and will seek to engage governors on the setting of quality account improvement priorities for 2023/24.

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6. Communications with Members 2022

Following a review of the frequency of Communications by the Membership Plan Delivery Group, and a change in focus of the Chief Executive's weekly vlogs; our members now receive a monthly news round-up rather than information emailed weekly.



Our members will also continue to receive the comprehensive quarterly e-bulletins.

7. Key Trust Communications

Key communications continue to be shared with Governors so that Council members remain in touch with developments at our Trust. Governors also continue to have access to Let's Talk (staff newsletter) and global emails containing a range of updates to staff.

8. Next Council of Governors meeting

Our next meeting of the Council of Governors will take place on **26 January 2023**. This meeting will be held in person. The venue will be confirmed shortly.

9. Joint Session: Governors and Non-Executive Directors

Our next joint session is scheduled for Thursday 26 January from 2.15pm to 3.15pm (prior to the Council of Governors meeting). The outcomes from this session will be reported later that afternoon at the Council meeting.

Recommendation

The Board of Directors is asked to note this report.

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Appendix 1

Bradford Teaching Hospitals NHS Foundation Trust

Statement of Nominated Candidates

Election to the Council of Governors

CLOSE OF NOMINATIONS: 5:00:00 PM ON 17/10/2022

Further to the deadline for the nominations for the above election, the following valid nominations were received:

Constituency name	Candidate forename	Candidate surname	Political interests	Financial or other interest in the Trust
Patient (Out of Bradford)	Mark	Chambers	None	None
Public: Bradford South	Jitendra Kumar	Gupta	Labour Party	None
Public: Bradford South	Farideh	Javid	None	None
Public: Bradford West	Dermot	Bolton	Labour Party	None
Public: Bradford West	Ruby	Hussain	None	None
Public: Bradford West	Naushad	Moosa	Labour	None
Public: Bradford West	Colin	Perry	Labour	None
Public: Bradford West	Anthony	Sibbons	The Labour Party	None
Public: Shipley	Aleksandra (Alex)	Atanaskovic	None	None
Public: Shipley	Christopher	Skinner	None	None
Public: Shipley	David	Wilmshurst	None	None
Staff: AHP & Scientists	Helen	Wilson	None	None
Staff: All other staff groups (Admin & Clerical, Estates & Ancillary and, Additional Clinical Services)	Ruth	Wood	None	None

The contact address for each of these candidates is C/O The Returning Officer, Bradford Teaching Hospitals NHS Foundation Trust, Civic Election Services, The Election Centre, 33 Clarendon Road, London, N8 0NW, or email at fnominations@cesvotes.com.

Ciara Hutchinson

Returning Officer

On behalf of Bradford Teaching Hospitals NHS Foundation Trust